

1 **WILTON-LYNDEBOROUGH COOPERATIVE**
2 **SCHOOL BOARD MEETING**
3 **Tuesday, August 11, 2015**
4 **Wilton-Lyndeborough Cooperative M/H School-Media Room**
5 **6:30 p.m.**
6

7 Present: *Geoff Brock, Harry Dailey, Matt Ballou, Jim Button, Mary Guild, Joyce Fisk, and Carol*
8 *LeBlanc arrived at 6:32pm and Alex LoVerme arrived at 6:36pm.*
9

10 *Superintendent Christine Tyrie, Business Administrator Lise Tucker and Clerk Kristina Fowler*
11

12 **I. CALL TO ORDER**

13 Chairman Brock called the meeting to order at 6:30pm.
14

15 **II. ADJUSTMENTS TO THE AGENDA**

16 Co-curricular updates were added to the consent agenda.
17

18 **III. PUBLIC COMMENTS**

19 Mr. Legere requested a non-public session for this evening noting it was time sensitive. Mr. Brock
20 responded that he would determine if the request would be granted later in the meeting, noting this was
21 not the usual process.
22

23 **IV. SABATICAL PRESENTATION-RAJBIR KALSI**

24 Rajbir Kalsi, WLC biology teacher, gave a presentation on the places she traveled while on sabbatical.
25 She has a blog on google classroom and is happy to share her experiences with all of her colleagues.
26 She reviewed her teaching resources for biology and anatomy as well as passed around some lesson
27 plans for review.
28

29 Mr. Brock addressed Mr. Legere's request for a non-public session, denying this as the Board is not
30 prepared to make a decision. He wants to be sure they have the appropriate information and it should be
31 on the agenda prior to the agenda being set, at least three days. The next scheduled meeting is August
32 25. Mr. Legere requested to hold the meeting due to time sensitivity. Mr. Brock asked other Board
33 members if they wanted to discuss or weigh in, seeing no responses, the request was denied.
34

35 **V. BOARD CORRESPONDENCE**

36 There was no correspondence to report.
37

38 **VI. CONSENT AGENDA**

39 **a. Reports**

40 **i. Superintendent's Report**

41 **ii. Principal's Reports**

42 The reports have been reviewed by the Board.
43

44 *A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to approve the consent agenda.*
45 *Voting: all aye; motion carried unanimously.*
46

47 **VII. ACTION ITEMS**

48 **a. Approve Minutes of Previous Meeting**

49 *A MOTION was made by Mr. Dailey and SECONDED by Ms. Guild to approve the minutes of June 23,*
50 *2015 as amended.*

51 *Voting: seven ayes; one abstention from Ms. Fisk, motion carried.*

52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103

b. Handbook Changes

- i. WLC**
- ii. Athletics**

Mr. Dailey noted on “Guidelines of Academic Probation” #2, that 1 or 2 units should be changed to 1 or more, or 2 or more.

A MOTION was made by Mr. Dailey and SECONDED by Mr. Ballou to accept the changes to the WLC and Athletic handbooks.

Voting: all aye; motion carried unanimously.

Superintendent Tyrie updated the Board that we are about to fill two additional vacancies.

The co-curricular updates were received.

c. Motion for Phase 2 of Technology-Capital Reserve

Ms. Tucker reported \$25,556 needed to come from the tech cap reserve to cover phase two of WLC networking. Superintendent Tyrie noted that we will be leaving more in the cap reserve than we had before the warrant article. She also noted that one thing it did not cover was the upgrades to the wireless devices. We may come back and be able to do them this year but not now. This will complete the networking at WLC.

A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to approve \$25,556 from Technology Capital Reserve to cover phase two of WLC networking.

Voting: all aye; motion carried unanimously.

d. SPED Update

- Transportation Provider Change**

Superintendent Tyrie reported originally we had thought we were going with a different transporter and they were struggling with our needs during the ESY program. We are going with Provider for transport and it will save a bit as they allow ride sharing which we did not have with the prior contractor.

Mr. Button noted that in terms of process, wouldn't the Board have to vote on a new contract since it voted on the first contract.

A MOTION was made by Mr. Dailey and SECONDED by Mr. Ballou to change to Provider for the SPED transportation contract.

Voting: all aye; motion carried unanimously.

In response to a question from Ms. Guild, Ms. Tucker responded that Provider is prepared for the start of school and they fulfilled the rest of the ESY program as the other transporter has stopped.

In response to a question from Mr. LoVerme, Ms. Tucker replied that although the unit price of the first bidder was lower, the ride share will make a difference in cost. It was estimated last year to save \$75,000.

- Unanticipated Tuition Cost**

Superintendent Tyrie reported two students will be joining our district and will cost in the neighborhood of \$150,000 together. This is not in our budget.

Mr. Dailey remarked that is what the capital reserve account is for.

104 Mr. Button noted that in the past the district has “frozen” regular education funds because it has an
105 obligation to pay for this and the School Board should move toward releasing the cap reserve and not
106 take from regular education.

107
108 In response to a question from Ms. Kelly Eshback, Superintendent Tyrie replied, this amount does
109 include transportation.

110
111 Superintendent Tyrie noted that the previous business administrator told her you could not pay for it
112 from your budget but should you have an unexpended fund balance at the end of the year you have to
113 pay for it from there before you go into the cap reserve.

114
115 Mr. Brock would like a legal opinion to determine if this is correct or if it is the discretion of the Board
116 to use the capital reserve account for the use in which it was intended.

117
118 Superintendent Tyrie will seek advice and report back.

119 120 **e. Policies**

121 **i. Teacher Attendance Policy-1st Read**

122 Discussion was had and varying opinions were shared including the necessity of a policy. Adjustments
123 will be made and it will be brought back for a second read.

124 125 **VIII. SUPERVISION AND EVALUATION UPDATE**

126 Mr. Dailey suggested splitting the professional responsibilities section of the rubric into two parts, he
127 felt it was too much in one and each box should build upon the next with consistent language.

128
129 Superintendent Tyrie reported that the rubric was taken from Kim Marshall who is the “guru” for
130 supervision and evaluation. She wants teachers to engage in instructional practice. She would prefer the
131 professional responsibilities box was not there at all but it is in the state model and requested by the
132 Union. In the end it is the evaluator’s professional judgement and they will have conferences and
133 discussions with the teachers. It is a negotiated process. The teachers have not seen this revision yet.

134
135 Mr. Button would like more time to review it if it needs to be adopted.

136
137 In response to questions from Mr. Button, Superintendent Tyrie reviewed the process from last year and
138 how the document came about as well as who was involved.

139 140 **IX. ROLES AND RESPONSIBILITIES OF SCHOOL BOARD**

141 Board members reviewed Part Ed 303.01 of Duties of School Board, Substantive Duties.

142 143 **X. COMMITTEE REPORTS**

144 **i. Elementary Building Committee**

145 Mr. Dailey reported LCS and FRES should be getting certificates of occupancy sometime the week of
146 August 24, with no firm date of occupancy. There should not be any issues with LCS, there were 18
147 bullet points the Fire Marshall had sent and once they went through them it was determined to be items
148 that needed clarification which have all been taken care of. They are putting in a fenced-in playground,
149 age appropriate, separated into preschool and town playground. Also the kitchen is not a full kitchen but
150 is roughed in so that in 5-10 years from now they will be able to serve fully cooked meals should the
151 need arise.

152
153 At FRES there are 40-60 subs working, mostly inside. It looks like the deadlines will be met. He
154 attended the Public Hearing on parking around the school. Turning parallel parking into angled parking
155 was not approved but what was approved will benefit the school. Tremont Street from end to end will

156 be one way. Stop signs will be put up. They will paint the sidewalk down Tremont. Next year it will be
157 a raised sidewalk. The town will pave the rest of Livermore and Tremont. The whole neighborhood will
158 be transformed. They are recreating the ball fields as they committed to do. He noted he received a lot
159 of calls questioning why construction was delayed. It is not, they had said 18 months ago it would be
160 completed by September and it will be by the end of August. Teachers need time to set up their
161 classrooms and all staff needs to be moved in, that is the combination of why school is delayed.

162
163 At FRES, 5 classrooms have been replaced and they are looking to hold a yard sale with many chairs
164 and tables which are not in good shape but usable although not worth much value or usable for the
165 school.

166
167 In response to a question from Mr. LoVerme on the gates at FRES, Mr. Dailey replied that there is no
168 final decision yet. During school it will be blocked off but with what that is still to be determined.

169
170 *A MOTION was made by Mr. Ballou and SECONDED by Ms. Fisk to adjust the school calendar for the*
171 *first day of school for FRES students to be September 8, which is 4 days less.*

172 *Voting: all aye; motion carried unanimously.*

173
174 Mr. Dailey suggested having a public open house later in September and involve the History Committee.

175
176 Mr. Button suggested for student/parent drop in, adding an evening, for those who could not attend from
177 1-3, so that they could see where they would be going prior to the first day of school even if it was not
178 100% complete on the punch list.

179
180 Superintendent Tyrie noted she would gladly add it back in from 5-7 for elementary schools. We will
181 send out a letter and add it to the website and Mr. Ballou suggested using alert now.

182 183 **ii. Elementary Building History Committee**

184 Mr. Brock reported the committee met and are working on LCS and Wilton. There are a couple of
185 groups working on photos and text together. Mr. Ballou helped as well and the next meeting is August
186 26.

187 188 **XI. RESIGNATIONS / APPOINTMENTS / LEAVES**

189 **a. Resignations**

- 190 • **Dave Weir-Chemistry/Physics Teacher**
- 191 • **Elise Driscoll-Social Studies Teacher**
- 192 • **Holly Gladsden-Language Arts Teacher**
- 193 ➤ **FYI Resignations**
 - 194 • **Tyler Mudrick-Alternative Education Paraprofessional**
 - 195 • **Ildie Bara-Title I Tutor**
 - 196 • **Melinda Shaw-ABA Therapist**

197 Superintendent Tyrie read the resignation letters.

198
199 *A MOTION was made by Mr. Ballou and SECONDED by Ms. Guild to accept the resignations of*
200 *teachers, Mr. Dave Weir, Ms. Elise Driscoll, and Ms. Holly Gladsden with regret.*

201 *Voting: all aye; motion carried unanimously.*

202 203 **b. Appointments**

- 204 • **Marc Belanger-HS Social Studies Teacher**
- 205 • **Matthew Barsaleau-Tech Ed Teacher**
- 206 • **Erin Tierney-5th Grade Teacher**

207
208
209
210
211
212
213
214
215
216
217
218
219
220
221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237
238

- **Laura Swim Gifford-RN-LCS (RIF call back)**
 - **FYI New Hires**
 - **Theresa Waller-Extended Day Coordinator**
Paraprofessional
 - **Katie Discordia-ABA Therapist**

A MOTION was made by Mr. Ballou and SECONDED by Mr. LoVerme to appoint teachers, Mr. Marc Belanger, HS Social Studies, Mr. Matthew Barsaleau, Tech Ed, Ms. Erin Tierney, 5th Grade Elementary, and school nurse, Ms. Laura Swim-Gifford.
Voting: all aye; motion carried unanimously.

XII. PUBLIC COMMENTS

Reporter Jessie Salisbury requested to have the Principal Reports sent to her which will be done.

Parent, Lisa Sweeney questioned if the Boys and Girls Club could not come through with transportation would the school district be willing to provide it if the parents pay the cost.

Superintendent Tyrie responded that the Boys and Girls Club are looking into getting a larger bus.

Mr. Brock asked for research to be done to see if Steve’s School Bus would do this and what the cost would be. This will be looked into.

In response to a question from Ms. Sweeney, Superintendent Tyrie reported that the 4 days that FRES students are missing will not be made up as they still far exceed the required hours.

XIII. ADJOURNMENT

A MOTION was made by Mr. LoVerme and SECONDED by Mr. Dailey to adjourn the Board meeting at 8:52pm.
Voting: all aye; motion carried unanimously.

Respectfully submitted,
Kristina Fowler